



# Wenatchee Valley Fire Department

P.O. Box 2106, Wenatchee, WA 98807  
731 North Wenatchee Ave, Wenatchee, WA 98801  
509-662-4734 – WenatcheeValleyFire.org

Application must be completed in full, signed, and typed or in ink. Minimum one page resume is required in addition to application. Incomplete applications will not be considered.

**Date Of Application:** \_\_\_\_\_

**Position you are applying for:** Firefighter  Lateral Firefighter  Other \_\_\_\_\_

Lateral candidates must have worked consecutively a minimum of twenty-four (24) months with a city, county, RFA, or as a civilian for a DOD Fire Department prior to hire date. Lateral transfers will start at the second-class firefighter pay scale. Lateral transfers' years of service applies to deferred compensation, vacation, holiday, and sick leave accrual rates upon hire.

**Name:** \_\_\_\_\_  
First Name Middle Initial Last Name

**Address:** \_\_\_\_\_  
Number and Street City State Zip Code

**Phone:** \_\_\_\_\_  
Mobile Phone Message Phone

**E-Mail:** \_\_\_\_\_

**Do you possess a valid Driver's License?** yes no  
All positions require verification of safe driving record upon offer of employment

**Have you had any moving violations within the last three years?** yes no  
If yes, please explain on attached sheet of paper.

**Are you eligible for lawful employment in the U.S.?** yes no  
Upon hire, can you submit verification of your identity and eligibility to be employed in the United States?

**Are you currently a City, County, RFA or civilian Department of Defense Firefighter?**  
yes no -Include all fire service experience career or volunteer in the following Fire Service Experience section.

**Have you previously been a member of Wenatchee Valley Fire / CCFD1 / DCFD2?** yes no  
Include all volunteer fire service experience in the following Fire Service Experience section.

**FIRE SERVICE EXPERIENCE:**

Describe Fire Service experience/training which relates to the position for which you are applying. List the position(s) you have held within the fire service in a volunteer and/or paid capacity. Include any temporary or special assignments you have held. Attach additional sheets as needed. Please submit only the specifically requested copies of certifications listed below.

<i>Start Date:</i>	<i>End Date:</i>	<i>Agency / Department:</i>	<i>Description of Duties:</i>	<i>Title of Position:</i>

**Emergency Medical Care Certification**

Washington State EMT-B / National Registry EMT or Higher

**IFSAC Certification – Highest Level Achieved – select only one**

IFSAC/Pro Board-Certified Firefighter I

IFSAC/Pro Board-Certified Firefighter II

**NWCG Certification – Highest Level Achieved – select only one**

NWCG Firefighter I

NWCG Strike Team Leader (STL) or Task Force (TF)

NWCG Single Resource

NWCG Division Leader

Applicants are required to provide copies of the above-listed medical, IFSAC/Pro Board, or NWCG certifications with the application. Submitting additional, unlisted certifications is strongly discouraged. Red Card documentation is required for NWCG certification.

**SECOND LANGUAGE:**

Describe your ability to speak, read, write, and comprehend the Spanish language. List any high school or college language courses taken or other relevant training or practical bilingual skills in any other language.

**WORK EXPERIENCE:**

Outside of the Fire Service, describe other knowledge, skills, and abilities gained through your training, life experiences, and work experience that would demonstrate a positive work ethic and/or the ability to function in a team environment.

**MECHANICAL ABILITY:**

Outside of the Fire Service, describe other knowledge, skills, and abilities gained through your training, life experience, and work experience that would demonstrate an ability to operate special tools and equipment.

**COMMUNITY INVOLVEMENT:**

Describe any volunteer work and/or participation in organizations outside of the Fire Service.

**EDUCATION:**

College-level coursework and trade school certification that would enhance the performance of a firefighter is a desired qualification for this position. List coursework below. Copies of degrees/certificates required. (IE associate's degree, trade school certification, bachelor's degree, journeyman's card, commercial driver's license). Other proof may be considered case-by-case. Partial completions will not be accepted. Attach additional sheets as needed.

<i>College or University</i>	<i>Credits</i>	<i>Degree</i>

<i>Relevant Courses &amp; Training</i>	<i>Name and Location of Institution</i>	<i>Dates Attended</i>

**Did you graduate from high school or obtain your GED?** yes no

<i>Name and Location of High School or GED</i>	
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**Have you ever been convicted of a crime (excluding minor traffic violations and cases proceeded in juvenile court)?** yes no

If yes, please explain on additional sheet of paper. Conviction does not necessarily disqualify you from employment.

**Have you ever been discharged/fired, or asked to resign from a position excluding military service?** yes no – If yes, please explain on additional sheet of paper.

**List all periods of unemployment of 60 days or more and explain.** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**EMPLOYMENT HISTORY:**

Please complete this section in addition to the required resume. List your work experience, most recent first. Include military and volunteer experience. Describe supplementary experience which relates to the position of firefighter.

Present or Last Employer	Immediate Supervisor and Title	May we contact for reference? <input type="checkbox"/> yes <input type="checkbox"/> no
Address		Phone ( )
Job Title	From: Mo. ____ Yr ____ Full-time Part-time (circle one) To: Mo. ____ Yr. ____ if part-time, number hrs/wk	Starting pay Ending pay
Description of job duties:		
Reason for leaving:		

**EMPLOYMENT HISTORY:**

Present or Last Employer	Immediate Supervisor and Title	May we contact for reference? <input type="checkbox"/> yes <input type="checkbox"/> no
Address		Phone ( )
Job Title	From: Mo. ____ Yr. ____ Full-time Part-time (circle one) To: Mo. ____ Yr. ____ if part-time, number hrs/wk	Starting pay Ending pay
Description of job duties:		
Reason for leaving:		
Present or Last Employer	Immediate Supervisor and Title	May we contact for reference? <input type="checkbox"/> yes <input type="checkbox"/> no
Address		Phone ( )
Job Title	From: Mo. ____ Yr. ____ Full-time Part-time (circle one) To: Mo. ____ Yr. ____ if part-time, number hrs/wk	Starting pay Ending pay
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Present or Last Employer	Immediate Supervisor and Title	May we contact for reference? <input type="checkbox"/> yes <input type="checkbox"/> no
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Present or Last Employer	Immediate Supervisor and Title	May we contact for reference? <input type="checkbox"/> yes <input type="checkbox"/> no
Address		Phone ( )
Job Title	From: Mo. ____ Yr. ____ Full-time Part-time (circle one) To: Mo. ____ Yr. ____ if part-time, number hrs/wk	Starting pay Ending pay
Description of job duties:		
Reason for leaving:		

List three non-relatives who are familiar with your qualifications and actual work history and ability.

NAME	ADDRESS	RELATIONSHIP	PHONE

If available, list up to three Fire Service members as references.

\_\_\_\_\_

List name, department, and relationship.

\_\_\_\_\_

\_\_\_\_\_

Use this space for additional details or clarification:

### APPLICANT CERTIFICATION

I hereby certify that this application contains no misrepresentations or falsifications and that the information given is true and complete to the best of my knowledge and belief. I understand that misrepresentation or omission of facts called for in this application is cause for cancellation of the application and/or dismissal from employment. I authorize this employer, Wenatchee Valley Fire Department, to make any necessary and appropriate investigations to verify the information contained herein, and I authorize previous and present employers and references to release information as necessary to verify any qualifications for employment. I also understand that failure to date and sign this form will also be grounds for non-consideration. If I accept a position with Wenatchee Valley Fire Department, I agree to comply with all of the policies and procedures.

I have read and understand the information contained in this application. I acknowledge I have received the job description and am familiar with the essential functions of this job.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_

Wenatchee Valley Fire Department is an equal employment opportunity employer. We do not discriminate on the basis of age, sex, marital status, race, creed, national origin, disability, or other protected status in accordance with applicable federal and state laws.



# Certificate Of Applicant

**Read carefully AFTER you complete your application and INITIAL each paragraph**

\_\_\_\_\_ I certify that all information given on this application is true, correct, and complete. I have not withheld any fact or circumstance which is covered by this application. I understand that any false, misleading, or incomplete information on this application will result in rejection of my application or termination of employment whenever discovered.

\_\_\_\_\_ I have included a resume for consideration of employment.

\_\_\_\_\_ I have read the WVFD job description for Firefighter and understand all that is desired and required of the position.

\_\_\_\_\_ If I am considered for employment, I authorize any inquiries to be made about any information contained in this application. I agree to provide additional information as may be requested; and I authorize Wenatchee Valley Fire Department and agencies or companies by choice of the fire department to explore all information on this application. I release other parties from any claims, liabilities, and damages resulting from obtaining or furnishing such information.

\_\_\_\_\_ Wenatchee Valley Fire Department endeavors to operate its business in a safe manner for all employees, members, customers, residents, visitors, and/or guests. I understand that before or after receiving any offer of employment for a public safety position, I will be asked to submit to testing for the current illegal use of drugs by a firm that is chosen and paid for by Wenatchee Valley Fire Department. The results of such testing will be communicated to the department or its agents. If I refuse to be tested or if I produce a positive test result for the current illegal use of drugs, I understand that I will not be further considered for employment.

\_\_\_\_\_ If I am offered employment, I understand that I will be asked to sign a Federal I9 form and provide positive proof of my identity and verification of my right to live and work in the USA.

\_\_\_\_\_ I understand that this is an application only and that it does not constitute an offer of employment or an employment contract. As the applicant named above, I authorize Wenatchee Valley Fire Department and/or its agents to:

1. Obtain verification of information provided by me in this application in any supplemental questionnaire, exhibit, resume, or biographical sheets exhibited by Applicant.
2. Obtain information regarding work habits, skills and conduct from my past and present employers, as well as, listed or developed references or institutions.
3. Obtain information from law enforcement and other governmental agencies, military authorities, and private companies concerning my conduct, including traffic and criminal violations.
4. Obtain information from education institutions concerning my education including all records, conduct, and skills.

Signature of Applicant \_\_\_\_\_ Date \_\_\_\_\_

Print Name \_\_\_\_\_