

**PREVENT FIRES
IT'S YOUR JOB!**



About our Agency

The Washington State Patrol (WSP) is a professional public safety agency made up of dedicated professionals who work hard to improve the quality of life as well as prevent the unnecessary loss of life on a daily basis. The WSP has approximately 2,200 employees and is organized into five bureaus: Field Operations, Technical Services, Forensic Laboratory Services, Fire Protection, and Investigative Services. More than half of all WSP employees work in a variety of non-commissioned jobs to support the Patrol's mission.

Mission Statement

The WSP makes a difference every day, enhancing the safety and security of our state by providing the best public safety services.

Vision

To be the best public safety agency in the United States.

Chief Deputy State Fire Marshal Fire Training Academy North Bend, WA

\$4,400 - \$6,105 per month (WMS Band 2)

Working Time: Full-Time
Appointment Type: Permanent
Opens: 08/11/2009
Closes: 09/04/2009

This position is responsible for planning and managing the Live-Fire training courses conducted at the Fire Training Academy (FTA) with concurrence of the Assistant State Fire Marshal and the FTA Administrator. This position oversees updating current curriculum to include all course lesson plans and researching new training programs to increase student enrollment. Additionally, this position manages contract instructor hiring and training for all programs delivered at the FTA and works closely with the Academy Administrator and Deputy State Fire Marshal's to ensure all courses comply with Fire Service and Safety Standards.

Essential Functions

- Advise FTA Administrator on facility and training course needs.
- Oversee the scheduling for the FTA facilities to ensure most efficient usage.
- Oversee Hazardous Materials Training Program delivery and expenditure of HMEP Grant Funds.
- Deliver a variety of fire and public safety training to firefighters and other public safety professionals.
- Develop fire training curriculum as needed.
- Monitor training program expenditures to ensure accuracy and reasonableness.
- Supervise, manage, direct, and develop staff.
- Prepare and present oral and written reports to executive management, stakeholders, and others as needed.
- Audit areas of responsibility for compliance with state and federal laws and state administrative regulations.
- Monitor all aspects of training to ensure all staff, students and visitors adhere to safety procedures at all times.

Required Qualifications

- High School diploma or equivalent education.
- Three years experience in high risk, reality based, public safety training.
- Certification as a Fire Instructor I and Fire Instructor II under International Fire Service Accreditation Congress guidelines.
- Knowledge of fire training safety and delivery standards and methods, specifically National Fire Protection Association Standards.
- Knowledge of basic first aid and CPR.

Desired Qualifications

- Bachelor's degree in Public Administration, Fire Science, Emergency Services Management or Business Management.
- Five to seven years experience in a senior level fire service capacity or a similar technical management responsibility.
- Knowledge of adult based learning principles.
- Ability to use computer software, including but not limited to: Microsoft Word, Excel, and PowerPoint.

Benefits

- Competitive salaries
- Excellent health and retirement benefits
- Generous paid vacation and holidays
- Promotion opportunities
- Continuous learning opportunities
- Talented co-workers
- Meaningful and ethical work
- Serving citizens and making a difference

How to Apply

www.careers.wa.gov

Special Requirements

- Ability to climb ladders, crawl in confined spaces and other activities affiliated with the licensing program.
Must be able to lift up to 30lbs with or without accommodation.
- Requires travel both within and outside the state.
- May work in excess of 40 hours per week to meet critical deadlines.
- ICC Fire Inspector 1 certification must be obtained within 1 year of employment.
NICET certification must be obtained within 2 years of employment.

Compensation

\$4,400 - \$6,105 per month, depending on qualifications and experience.

Outstanding benefits including health, dental, vision, life and long-term disability insurance; 12 – 22 days of vacation per year; eleven paid holidays; twelve days of paid sick leave per year; dependent care assistance program; employee assistance program; deferred compensation plans; state retirement plans; Commute Trip Reduction Incentives; training; and credit union membership

Who May Apply

This recruitment is open to anyone who meets the qualifications.

How to Apply

Applications will be accepted electronically at www.careers.wa.gov. Please include a letter of interest and resume explaining how you meet the qualifications for this position as outlined in the job posting. Provide clear, detailed information about your education and job-related experience. You may either attach an existing letter of interest, in Word or PDF format, in the "Attachments" tab, or you may fill out the "Cover Letter" tab of your application.

Polygraph and Background Investigation

A background investigation, including a polygraph exam, is required due to the nature and security requirements of the position. Applicants will be required to sign releases of information and shall not have access to any investigative materials and files. The background investigation is part of the pre-employment selection process and is not a commitment to employment.

Education verification is part of the background investigation. If you are selected for the background investigation portion of the hiring process you will be required to submit official high school and college transcripts, indicating the education level earned, to the WSP Human Resource Division. Please do not send these transcripts at the time of application. If you are selected to continue on to the polygraph and background portion you will be asked to provide transcripts at that time.

Other Information

If you have questions regarding this announcement, please contact Melissa Rasmussen at (360) 704-2315 or melissa.rasmussen@wsp.wa.gov.

Persons with a disability, who need assistance in the application or assessment process, or those needing this announcement in an alternative format, may call (360) 704-2317. Applicants that are deaf or hard of hearing may call through the Washington Relay Service 7-1-1 or TDD# (360) 586-0660.

The Washington State Patrol actively supports diversity in the workplace and is an Equal Opportunity Employer.